

# BEAUREGARD PARISH LIBRARY PROFESSIONAL DEVELOPMENT REPORT

Name: \_\_\_\_\_ Month/Year: \_\_\_\_\_

**Title of Workshop or Webinar attended / Class courses / Tools used, etc. :**

**2 things I learned:**

**How to integrate new knowledge into my work:**

**Examples of Professional Development tools:**

- Free webinars
  - National Library of Medicine / SRC archive
  - Booklist
  - WebJunction
- Trade publications
  - *American Libraries*
  - *Public Libraries*
  - *Louisiana Libraries*
- Self-paced online courses
  - Universal Class
  - learn.WebJunction.org
- Exploring, viewing training materials, reading FAQs of any product we offer
- Viewing / listening to recorded courses from professional association conferences (can be found in /newstaff/Training)
- Trade websites
  - ALA.org
  - PLA.org
  - ALA.org/yalsa
  - programminglibrarian.org

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Professional Development plans must be discussed with and approved by your supervisor. However, attendance in "paid" webinars and other tools must also be approved by supervisor and administrative librarian in writing and in advance. Submittal of request does not guarantee approval. The request form is available at; [http://library.beau.org/~forms/Req Webinar.pdf](http://library.beau.org/~forms/Req%20Webinar.pdf) OR follow path: [library.beau.org/lib/manuals](http://library.beau.org/lib/manuals), Forms and Task Sheets, Personnel-Form-Request to Attend Webinar / In-house Continuing Education (PDF).